

## JOB DEMANDS CHECKLIST

**DEPARTMENT: Corporate and Frontline Services – Highways and Streetcare**

**SECTION:... Highways Technical Services.....**

**POSITION:.....Senior Engineer (GR11).....**

**Frequency Definitions:**

- Occasionally** - Activity exists up to 1/3 of the time when performing the task.
- Frequent:** - Activity exists between 1/3 and 2/3 of the time when performing the task.
- Constant** - Activity exists more than 2/3 of the time when performing the task.
- Repetitive** - Activity involves repetitive movements.
- N/A** - Not applicable – does not apply.

DEMANDS		DESCRIPTION		FREQUENCY				
				O	F	C	R	N/A
<b>Physical Demands of Job Tasks</b>								
Kneeling / Squatting	Tasks involve flexion / bending at the knees and ankle, possibly at the waist in order to work at low levels.		x					
Leg / Foot movement	Tasks involve use of the leg and / or foot to operate machinery.					x		
Hand / Arm movement	Tasks involve use of hands / arms – e.g. stacking, mopping, sweeping, sorting, inspecting, personal care.					x		
Bending / Twisting	Tasks involve forward or backward bending or twisting at the waist.	x						
Standing	Tasks involve standing in an upright position without moving about.			x				
Driving	Tasks involve operating any motor powered vehicle. Type of vehicle, please specify? ...Car or van.....					x		
Sitting	Tasks involve remaining in a seated position during task performance.			x				
Reaching	Tasks involve reaching overhead with arms raised above shoulder height or forward reaching with arms extended.		x					
Walking	Tasks involve walking on even surfaces		x					
	Tasks involve walking on uneven surfaces		x					
	Tasks involve walking up steep slopes		x					
	Tasks involving walking around moving traffic	x						
	Tasks involve walking down steep slopes		x					
Climbing	Tasks involve walking whilst pushing/pulling objects		x					
	Tasks involve climbing up or down stairs, ladders, scaffolding, platforms, trees, vehicles, bankings etc		x					
Working at Heights	Tasks involve making use of ladders, foot stools, scaffolding, etc anything where the person stands on an object other than the ground.		x					
Lifting / Carrying/Throwing (*delete)	Tasks involve raising/lowering or moving objects from one level/position to another, usually holding an object within the hands/arms.							
	1. Light lifting/carrying/throwing (0-9kg)			x				
	2. Moderate lifting/carrying/throwing (10-15kg)	x						
	3. Heavy lifting/carrying/throwing (16kg and above)						x	
Pushing / Pulling	Tasks involve pushing/pulling objectives away from or towards the body. May also include striking or jerking.	x						

Grasping	Tasks involve gripping, holding, clasping with fingers or hands.			x		
Manual Dexterity	Tasks involve fine finger movements – i.e. keyboard operations, writing, issuing medication.			x		
Vibration	Tasks involving using vibratory equipments i.e. strimmers industrial buffers, cranes etc	x				
<b>Sensory Demands of Job Tasks</b>						
Sight	Tasks involve use of eyes (sight) as an integral part of task performance – i.e. looking at screen/keyboard in computer operations, working in dark environment, interpreting maps, plans, following medication records/ care plans.				x	
Hearing	Tasks involve working in a noisy area – e.g. workshop and/or operation of noisy machinery/equipment or to hear noise of oncoming vehicles.				x	
Smell	Tasks involve the use of the smell as an integral part of the task performance – e.g. working with chemicals.	x				
Taste	Tasks involve use of taste as an integral part of task performance.					x
Touch	Tasks involve use of touch as an integral part of task performance.		x			
<b>Psychological Demands</b>						
	Tasks involve interacting with distressed people.	x				
	Night working	x				
	Tasks involving being responsible for a group of children or vulnerable adults					x
	Tasks involving lone working where 999 services may not be called by a colleague, client or member of the public					x
	Tasks involve interacting with people with mental illness / disability.	x				
	Tasks involving witnessing disturbing or distressing circumstances					x
<b>Working Environment</b>						
Dust	Tasks involve working with dust – e.g. sawdust, road dust etc.		x			
Gases	Tasks involve working with gases.					x
Fumes	Tasks involve working with fumes – i.e. which may cause problems to health if inhaled.	x				
Liquids / Powder	Tasks involve working with liquids/powders which may cause skin irritations if contact is made with skin – dermatitis.					x
Hazardous Substances	Tasks involve handling hazardous substances including storage and / or transporting.					x
Lighting	Tasks involve working in lighting that is considered inadequate in relation to task performance – e.g. glare, not enough natural light.					x
Sunlight	Exposure to sunlight.			x		
Extreme Temperature	Tasks involve working in temperature extremes – e.g. working in a cool room, working outdoors, boiler room, welding etc.		x			
Electricity	Tasks involving working on or nearby live electrical installations, machinery or equipment.	x				
Confined Spaces	Tasks involve working in confined spaces.	x				
<b>Biological Hazards</b>						
Biological Products	Tasks involve working with blood / blood products / body fluids.					x

Additional Comments:

Completed by:

Name: Laurence Sutton  
Date: 17/05/2022

Signature:

