

JOB DESCRIPTION & PERSON SPECIFICATION

Group:	COMMUNITY AND CHILDREN'S SERVICES
Division:	Children's Services
Section:	Community Wellbeing and Resilience
Sub Section:	Children and Young People Service
Post Title:	Casual Play Support Worker
Vision Post Number:	
Grade:	GR4
Responsible to:	Play Development Manager
Posts Reporting to this Post:	None
Team:	Play Development Team
DBS Required Level:	Enhanced
Location:	Rhondda Cynon Taf
Date of Description:	June 2019

KEY OBJECTIVES

To assist the Play Development Team in the delivery of a high quality Play Service

To work with children and young people (CYP) who require 1:1 support in order to support them to access community based play provision

To work with children and young people to participate in a range of play activities, which will support them to achieve and their identified play needs whilst offering them practical and emotional support.

SPECIFIC RESPONSIBILITY

1. To work with the CYP on a 1:1 basis to meet agreed aims and objectives of their play plan.
2. To work with the CYP to continuously review the aims and objectives of their play plan and agree/set new targets accordingly.
3. To ensure the wellbeing of the CYP is paramount by adhering to safeguarding and health and safety policies and child protection procedures at all times.
4. To assist the CYP to participate in a range of play opportunities in an internal or external environment.
5. To assist the CYP with personal care as and when the need arises.
6. To challenge prejudice, and actively promote equal opportunities.
7. To operate within Local Authority Health and Safety and Lone Working policies when undertaking the role, especially when undertaking community based play opportunities
8. To develop and maintain positive relationships with CYP and be a positive role model at all times.
8. To work on own initiative and as part of a team
9. To ensure that the guidelines relating to confidentiality are maintained at all times
10. To undertake appropriate staff development opportunities in order to keep up to date with developments in the play and care sector.

12. To undertake other duties, commensurate with grade, as agreed by the Play Development Manager

To carry out health and safety responsibilities in accordance with the Division's Health & Safety Responsibilities document.

To undertake such other duties and responsibilities commensurate with the grade, as may be reasonably required by the Service Director, or as a mutually agreed development opportunity.

THE CONTENTS OF THE DOCUMENT WILL BE SUBJECT TO REVIEW FROM TIME TO TIME IN CONSULTATION WITH THE POST HOLDER. JOB DESCRIPTIONS MAY BE AMENDED TO REFLECT AND RECORD SUCH CHANGES.

Protecting Children and Vulnerable Adults is a core responsibility of all staff. All safeguarding concerns should be reported to the Cwm Taf Multi-Agency Safeguarding Hub (MASH).

PERSON SPECIFICATION

This Person Specification sets out the knowledge and / or qualifications, past experience and personal competencies that would be ideal for this particular post.

The **Knowledge/ Qualifications and Experience** sections describe what is required in terms of the technical ability that is needed to do this job successfully.

The **Competencies** section describes the kinds of non-technical skills, abilities and personal characteristics that the ideal person for this particular role would have. The competencies describe how that person would ideally work with other people and how they would approach their responsibilities.

The **Special Conditions and Professional Requirements** section describes any other qualities appropriate to the particular circumstances associated with this role.

ATTRIBUTE	ESSENTIAL	DESIRABLE
KNOWLEDGE / EDUCATION	<p>An understanding of the needs and issues relating to disabled children accessing play provision.</p> <p>Knowledge of the legislation relating to working with disabled children.</p> <p>Welsh Language Level 1 - All employees will be required to undertake a basic Welsh Language Induction to reach this level. Please refer to The Welsh Language Skills Guidance online www.rctcbc.gov.uk/WelshSkills.</p>	<p>Welsh Language Level 2 - Level 5. Please refer to The Welsh Language Skills Guidance online www.rctcbc.gov.uk/WelshSkills</p> <p>Relevant qualifications in Play Education, Sports, or Social Care.</p>
EXPERIENCE	<p>Experience of working with children and young people.</p> <p>Experience of working with children and young people with a disability or additional learning needs (ALN).</p>	<p>Experience of working with community groups, schools and parents.</p>
COMPETENCIES		

Working with partners	<p>Works to overcome conflicting viewpoints for the best interest of the service user</p> <p>Actively identifies partners and community networks that can be used for the benefit of the service user</p>
Working with team members	<p>Contributes to a strong team spirit of shared responsibility and co-operation</p> <p>Asks for support when needed</p>
Communicating effectively	<p>Genuinely listens to others' views, openly considering what they are saying</p> <p>Keeps a flow of information going to allow quick resolution of issues or queries</p>
Looking after the service users' best interests	<p>Is able to look broadly at the options possible and works alongside the service users to seek out possibilities.</p> <p>Prepares well for contact with service users to ensure productive interactions</p>
Achieving results	<p>Takes responsibility</p> <p>Is able to work effectively when under pressure</p> <p>Is flexible, can switch tasks / roles / priorities to deal with new demands, changes or new information</p>
SPECIAL CONDITIONS AND PROFESSIONAL REQUIREMENTS	<p>Flexible working arrangements.</p> <p>The postholder will need to travel independently throughout the Borough Council.</p>